

## APPRENTICES

1. There are different types of apprenticeships:
  - a. Spectacle
  - b. Contact Lens
  - c. Spectacle/Contact Lens
  - d. Spectacle/Lab
  - e. Spectacle/Contact/Lab
2. All apprenticeships expire on June 30<sup>th</sup> no matter when issued.
3. Type of apprenticeship is driven by the Supervisor's license. If supervisor is Spectacle only, apprentice can only be spectacle only, etc.
4. License application fee is \$20.00 plus \$3.50 processing fee.
5. License Renewal fee is \$20.00 plus \$3.50 processing fee.
6. Change of Supervisor is at no cost. Would need to fill out another supervision agreement form with new supervisor. Old supervisor needs to deactivate apprentice from their license.
7. All applications and change of supervisors are completed online at: <https://elicense.ohio.gov>  
In order to use and access the new system, all apprentices must create an account. To create an account, please complete the following step:
  - a. Go to the Ohio eLicense Home Page at: <https://elicense.ohio.gov>
  - b. Click "**Login / Create Your Account**" option
  - c. Click "**I DO NOT HAVE A LICENSE**" at the bottom left side under "New Users"
  - d. You will be prompted to enter your Social Security Number and date of birth, and you must create and confirm a unique password.
8. To obtain a license you must have:
  - a. Earned a degree in optical dispensing from a Board approved school; or
  - b. Completed a two year registered apprenticeship of a least one thousand (1000) hours per year in optical dispensing under the direct supervision of a licensed dispensing optician, of which one year of not less than 30 hours/week of optical laboratory experience under the direct supervision of a licensed dispensing optician which may be used towards the apprenticeship requirements; or
  - c. Completed two years of experience of a least one thousand (1000) hours per year of direct supervision AND in the employment of an optometrist or ophthalmologist; and
  - d. Successfully passed the American Board of Opticianry (ABO) examination for licensure as a dispensing spectacle optician; or
  - e. Successfully passed the National Contact Lens Examiners (NCLE) examination for licensure as a dispensing contact lens optician;
  - f. Submitted an application through: <https://elicense.ohio.gov>; and
  - g. Completed and submitted the forms at: [www.Vision.Ohio.gov](http://www.Vision.Ohio.gov). Click on "**Forms**" then download and print Criminal Records Fact Check Letter and Certification of Supervisor Form.

Revised 08/16/19  
Wilma Simmons