



## OHIO OPTICAL DISPENSERS BOARD

77 SOUTH HIGH ST. 16<sup>TH</sup> FLOOR  
COLUMBUS, OHIO 43215-6108  
(614) 466-9709 FAX (614) 995-5392

[WWW.OPTICAL.OHIO.GOV](http://WWW.OPTICAL.OHIO.GOV)

Email: [odb@odb.ohio.gov](mailto:odb@odb.ohio.gov)

### MINUTES OF MEETING

August 10, 2017

#### REGULAR MEETING OF THE OHIO OPTICAL DISPENSERS BOARD AUGUST 10, 2017

The regularly scheduled meeting of the Ohio Optical Dispensers Board (Board) began on Thursday, August 10, 2017 at 9:07A.M. at 77 South High Street, 31<sup>st</sup> Floor, Columbus, Ohio. President Susan E. Robus called the meeting to order in open session.

#### BOARD MEMBERS IN ATTENDANCE:

Present: President, Susan E. Robus; Vice President, Brian J Miller; Timothy Fries, O.D.; Jeffrey R. Rohlf; Marcia Emerson; Rebecca M. Kuhns; Sue Pohler; Jeffrey Hutchison, D.O.

Absent: Treasurer, Thomas Barracato

#### STAFF MEMBERS IN ATTENDANCE:

Present: Kathleen Eagan, Executive Director; Eric Spence, Investigator; Kyle C. Wilcox, Assistant Attorney General; Wilma Simmons, Administrative Professional 4.

#### ADMINISTRATIVE MATTERS

##### Ordering of the Agenda:

The President and Executive Director reviewed the consent agenda prior to the meeting.

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY JEFFREY HUTCHINSON THAT THE CONSENT AGENDA FOR THE AUGUST 10, 2017 MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED.

The President and Executive Director reviewed the regular agenda prior to the meeting.

IT WAS MOVED BY TIMOTHY FRIES AND SECONDED BY JEFFREY ROHLF THAT THE REGULAR AGENDA FOR THE AUGUST 10, 2017 MEETING BE APPROVED AS AMENDED. MOTION ADOPTED.

##### President's Report:

President Robus welcomed the guests and invited them to introduce themselves.

##### Approval of Minutes:

IT WAS MOVED BY TIMOTHY FRIES AND SECONDED BY REBECCA KUHN THAT THE MINUTES OF THE MAY 18, 2017 BOARD MEETING BE APPROVED AS WRITTEN. MOTION ADOPTED.

**Executive Director’s Report:**

Director Eagan informed the Board that the new licensing system is up and running. The transition from the paper-based system to this system has been quite smooth and apprentice renewals were handled without any delay or system malfunction.

Director Eagan informed the Board that in early July a new wall certificate was sent to all licensees. These certificates reflect a change in the license nomenclature and must be displayed by the end of the 2017 renewal period.

Director Eagan further informed the Board that the state operating budget, AM. Sub. HB49, was signed on June 30<sup>th</sup> and included provisions to consolidate the Ohio Optical Dispensers Board (ODB) and the Ohio Board of Optometry (OPT) into the Ohio Vision Professionals Board (VPB). This Board will consist of four optometrists, two opticians, and one public member. ODB and OPT will be dissolved on January 21, 2018 and VPB will be created effective the same date.

Director Eagan informed the Board that work has begun on the early steps of the transition to VPB. We are working together with OPT, DAS, and OBM to ensure a smooth transition and no lapse in service for licensees and apprentices. All Board members who are interested in being appointed to VPB should complete the Boards and Commissions application for consideration.

Issuance of Licenses: Director Eagan reported the following statistics:

<b>Application</b>	<b>REC’D TO COMPLETE/# DAYS</b>	<b>COMPLETE TO APPROVED/ #DAYS</b>	<b>REC’D TO APPROVED/DAYS</b>
<b>Average</b>	<b>9.52</b>	<b>1.61</b>	<b>11.14</b>

These numbers are an improvement over last month.

Director Eagan informed the Board that the FY ‘16-FY ’17 audit of the Board began on Tuesday March 28, 2017, and has been completed for the first party of the fiscal year. In light of the upcoming consolidation, the Board’s audit will remain open until after the Board dissolution date of January 21, 2018. A Letter of Arrangement and additional information regarding cost are forthcoming. The completed portion of the audit shows no errors or issues to be addressed.

Director Eagan informed the Board the Board ended the fiscal year with an income of \$365,414.80. This amount was sufficient to cover the Board’s operating and staff costs and allowed for leftover funds to be encumbered to cover any remaining FY ’17 4<sup>th</sup> quarter bills.

**Approval of Financial Report:**

After discussion,

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY MARCIA EMERSON THAT THE FINANCIAL REPORT FOR CURRENT FY 2018 BE ACCEPTED AS WRITTEN. MOTION ADOPTED.

**Continuing Education Requests for Approval:**

After review by Board members and discussion regarding applications submitted for approval of continuing education hours,

IT WAS MOVED BY JEFFREY ROHLF AND SECONDED BY SUE POHLER THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM

Optical Dispensers Board  
August 10, 2017

OPTICAL TITLED “ETHICAL GUIDELINES FOR CONTACT LENS DISPENSING – WHEN TO REFER PART 1” TO BE PRESENTED ON LINE FOR 2 HOURS OF SPECTACLE/CONTACT LENS DISPENSING (SCD) FOR A PERIOD UNTIL DECEMBER 31, 2018. MOTION ADOPTED.

IT WAS MOVED BY JEFFREY ROHLF AND SECONDED BY TIMOTHY FRIES THAT THE BOARD APPROVE AS PRESENTED THE CONTINUING EDUCATION PROGRAM PRESENTED BY QUANTUM OPTICAL TITLED “ETHICAL GUIDELINES FOR CONTACT LENS DISPENSING – WHEN TO REFER PART 2” TO BE PRESENTED ON LINE FOR 2 HOURS OF SPECTACLE/CONTACT LENS DISPENSING (SCD) FOR A PERIOD UNTIL DECEMBER 31, 2018. MOTION ADOPTED.

**Ratification of Licenses:**

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY MARCIA EMERSON THAT THE BOARD RATIFY FOR LICENSURE THE APPLICANTS LISTED ON ADDENDUM 1.0. MOTION ADOPTED.

**AAG Report:**

AAG Kyle Wilcox did not provide an AAG report.

**New Business:**

**Executive Session**

IT WAS MOVED BY TIMOTHY FRIES AND SECONDED BY BRIAN THAT THE BOARD GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 121.22(G) OF THE OHIO REVISED CODE TO DISCUSS PERSONNEL MATTERS.

A ROLL CALL VOTE WAS TAKEN.

YEA VOTES: SUSAN ROBUS, BRIAN J MILLER, JEFFREY R. ROHLF, MARCIA EMERSON, TIMOTHY FRIES, OD, JEFFREY HUTCHISON, DO. , SUE POHLER AND REBECCA M. KUHNS. MOTION ADOPTED.

At 9:33AM on Thursday, August 10, 2017, the Board went into executive session to discuss personnel matters. All visitors and staff left the room. All visitors left the room. It was requested by the Board that the staff remain for the Executive Session.

At 9:41AM President Robus brought the meeting out of Executive Session and reported that the Board had gone into Executive Session to discuss personnel matters. Visitors were invited to come back into the room.

IT WAS MOVED BY TIMOTHY FRIES AND SECONDED BY REBECCA KUHNS THAT THE BOARD APPROVE THE EARLY RETIREMENT INCENTIVE TO ALL ELIGIBLE STAFF AS LONG AS THE BUDGET ALLOWS. MOTION CARRIED

IT WAS MOVED BY SUE POHLER AND SECONDED BY JEFFREY HUTCHINSON THAT THE BOARD APPROVE THE 2.5% INCREASE IN COMPENSATION FOR THE EXECUTIVE DIRECTOR EFFECTIVE 6/25/2017. MOTION CARRIED

Optical Dispensers Board  
August 10, 2017

**Other Business:**

President Robus opened the floor for an update from Linda Fitzgerald of the Ohio Association of Opticians. Linda noted Mark Gasper's departure from the OAO but explained that business continued as usual.

President Robus opened the floor for Melony Haque to discuss granting her a Combination License. Melony addressed the Board and explained her situation. Discussion ensued.

IT WAS MOVED BY JEFFREY HUTCHINSON AND SECONDED BY TIMOTHY FRIES THAT THE BOARD (AGREE/NOT AGREE) TO GRANT MELONY HAQUE A SPECTACLE/CONTACT LENS LICENSE BASED UPON HER PREVIOUS EDUCATION. MOTION ADOPTED.

Hearing no other issues for discussion, President Robus requested a motion to adjourn the Board Meeting.

IT WAS MOVED BY BRIAN MILLER AND SECONDED BY TIMOTHY FRIES THAT THE AUGUST 10, 2017 MEETING OF THE OPTICAL DISPENSERS BOARD BE ADJOURNED. MOTION ADOPTED.

President Robus adjourned the regularly scheduled meeting at 9:44AM August 10, 2017.

**ATTESTED:**

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**PRESIDENT, SUSAN E. ROBUS**

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**EXECUTIVE DIRECTOR, KATHLEEN EAGAN**

**Future Board Meeting Dates:**

November 16, 2017



Number	Applicant: Full Name	Applicant Street Address	Applicant City	Applicant State	Applicant Zip Code
OP.016914-S	Alana Hillyard	PO Box 5	Junction City	OH	43748
OP.016913-S	Amanda Barton	3393 Cresentview Ln	Cincinnati	OH	45248
OP.016909-S	Amy Dooley	916 Sunrise Drive	Loveland	OH	45140
OP.016915-S	Anissa Dobzynecki	7398 Hinkle Road	Middletown	OH	45042
OP.013847-SC	Bonnie Poeppelman	10487 Co Rd 25A	Sidney	OH	45365
OP.016557-S	Brandon White	305 Treemoss St	Pickerington	OH	43147
OP.014163-SC	Chris Ditmore	24415 Maple Ridge Rd	North Olmsted	OH	44070
OP.016903-S	Christina Krumm	19 Crestview Dr	Mount Vernon	OH	43050
OP.016906-S	Cynthia Banzhaf	3425 W 212th St	Fairview Park	OH	44126
OP.016916-S	Denise Lippert	2555 Whitelaw St	Cuyahoga Falls	OH	44221
OP.016904-S	Dusty Cornelison	135 Sceva Avenue	Mechanicsburg	OH	43044
OP.016901-S	Erin Buck	5548 Garden Ridge	Columbus	OH	43228
OP.016908-S	Gina Biafore	32022 Tower Rd	Salem	OH	44460
OP.016907-S	Gina Mulliner	900 Dawn Ct Apt 10	Medina	OH	44256
OP.016892-SC	Hardikkumar Patel	12149 Sycamore Terrace Dr Apt C	Cincinnati	OH	45249
OP.016896-S	Holly Shriner	7358 Blackjack Rd	Mount Vernon	OH	43050
OP.016897-S	Jennifer Howard	1170 N Shoop Ave Apt 46	Wauseon	OH	43567
OP.016910-S	Jessica Tillman	256 Caddie Dr	Marysville	OH	43040
OP.016888-S	Jose Reyes	78 Kingsmeadow Ln	Blacklick	OH	43004
OP.016895-SC	Keaton Smith	317 S Market St	Somerset	OH	43783
OP.016911-S	Maggie Kurzner	319 Hallmark Ct	Fairfield	OH	45014
OP.016912-S	Maggie Shaner	6 Lintner Ct NW Apt 1	Navarre	OH	44662
OP.016893-S	Michael Hegeman	4816 Rolling Brook Lane Apt C	Columbus	OH	43232
OP.016887-S	Paula Porter	21062 Powers Rd	Defiance	OH	43512
OP.016894-S	Rachel Helser	3156 Marietta Rd E	Junction City	OH	43748
OP.016415-S	Renee Price	2765 Twp Road 123 NE	Junction City	OH	43748
OP.012702-S	Rudolph Lego	395 Wilson St.	Sharon	PA	16146
OP.005810-SC	Sandra Cummings	214 Fern St	Newark	OH	43055
OP.016899-S	Stephanie Meeks	7483 Carole Dr	Mentor	OH	44060
OP.014829-SC	Stephen Kibbey	44 W Orchard Springs Dr	Dayton	OH	45415
OP.016898-SC	Steven Shum	29 Kenilworth Ave	Painesville	OH	44077
OP.016900-SC	Terry Anderson	3787 Summit Glen Dr Apt 207	Dayton	OH	45449
OP.014786-S	Tori Horvath	PO Box 22	New Springfield	OH	44443
OP.015097-SC	Vicki Eblin	2445 Columbus-Lancaster Rd Lot	Lancaster	OH	43130
OP.016905-S	Victoria Moyer	212 Reading St	New Lexington	OH	43764
OP.016902-S	Virginia Dixon	3686 Homewood Avenue	Hubbard	OH	44425

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